

# Application for Employment



SWEET TRIO INC. IS AN EQUAL OPPORTUNITY EMPLOYER  
 Discrimination in employment because of race, creed, color, national origin, ancestry, age, sex, physical or mental handicaps, or liability for service in the armed forces of the U.S., is prohibited by federal legislation and/or by laws against discrimination in some states.

|                 |  |  |                           |      |      |                           |          |
|-----------------|--|--|---------------------------|------|------|---------------------------|----------|
| <b>Personal</b> | LAST NAME  |  | FIRST NAME                |      | M.I. | PHONE<br>(    )           |          |
|                 | STREET ADDRESS   |  |                           | CITY |      | STATE                     | ZIP CODE |
|                 | SOCIAL SECURITY NUMBER   |  | NAME OF EMERGENCY CONTACT |      |      | EMERGENCY PHONE<br>(    ) |          |
|                 | KNOWN PHYSICAL LIMITATIONS THAT COULD AFFECT YOUR ABILITY TO PERFORM THE POSITION YOU ARE APPLYING FOR.  |  |                           |      |      |                           |          |
|                 | IS YOUR CITIZENSHIP OR IMMIGRATION STATUS SUCH THAT YOU CAN LAWFULLY WORK IN THE U.S.? <input type="checkbox"/> YES <input type="checkbox"/> NO<br>IF HIRED, CONTINUED EMPLOYMENT MAY BE DEPENDENT UPON PROOF OF CITIZENSHIP OR PRESENTATION OF AN ALIEN REGISTRATION NUMBER (I-9) |  |                           |      |      |                           |          |
|                 | ARE YOU 18 OR OLDER? YES <input type="checkbox"/> NO <input type="checkbox"/> IF UNDER 18, PROOF OF AGE MUST BE PROVIDED PRIOR TO HIRING.  |  |                           |      |      | SALARY DESIRED            |          |

|  | NAME OF SCHOOL AND ADDRESS | GRADUATED |    | YEARS  | MAJOR | AVERAGE |
|--|----------------------------|-----------|----|--|-------|---------|
|  |                            | YES       | NO |  |       |         |
|  | HIGH SCHOOL                |           |    |  |       |         |
|  | COLLEGE                    |           |    |  |       |         |
|  | OTHER                      |           |    |  |       |         |
|  | OTHER                      |           |    |  |       |         |
| EXTRACURRICULAR ACTIVITIES (For Which School?) |                            |           |    | CURRENTLY ENROLLED IN HIGH SCHOOL/WORK/STUDY PROGRAM<br>YES <input type="checkbox"/> NO <input type="checkbox"/> |       |         |

|                |  |        |         |           |          |        |          |        |  |
|----------------|--|--------|---------|-----------|----------|--------|----------|--------|--|
| <b>General</b> | DATE AVAILABLE TO START  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |  |
|                | FROM   |        |         |           |          |        |          |        |  |
|                | TO   |        |         |           |          |        |          |        |  |
|                | WHAT ARE YOUR HOBBIES, SPECIAL INTERESTS AND ACTIVITIES?<br>(DO NOT INCLUDE THOSE INDICATING RACE, CREED, NATIONALITY OR RELIGION) |        |         |           |          |        |          |        |  |
|                | WHAT INTERESTED YOU IN DONUT BAR:  |        |         |           |          |        |          |        |  |



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|                         |   |                              |          |                    |
|-------------------------|---|------------------------------|----------|--------------------|
| <b>Former Employers</b> | <b>LIST THREE EMPLOYERS, STARTING WITH THE LAST ONE FIRST</b> |                              |          |                    |
|                         | DATE<br>MONTH & YEAR  | NAME AND ADDRESS OF EMPLOYER | POSITION | REASON FOR LEAVING |
|                         | FROM  |                              |          |                    |
|                         | TO  |                              |          |                    |
|                         | FROM  |                              |          |                    |
|                         | TO  |                              |          |                    |
|                         | FROM  |                              |          |                    |
|                         | TO  |                              |          |                    |
|                         | WHICH OF THESE JOBS DID YOU LIKE BEST?                        |                              |          |                    |
|                         | WHAT DID YOU LIKE MOST ABOUT THIS JOB?                        |                              |          |                    |

|                   |  |         |          |                    |
|-------------------|--|---------|----------|--------------------|
| <b>References</b> | <b>GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR</b> |         |          |                    |
|                   | NAME   | ADDRESS | BUSINESS | YEARS<br>AQUAINTED |
|                   | 1.   |         |          |                    |
|                   | 2.   |         |          |                    |
|                   | 3.   |         |          |                    |

I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSTAND THAT IF ANY FALSE INFORMATION, OMISSIONS, OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND, **IF I AM EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME AND FOR ANY REASON** IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANY'S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME, AT EITHER MY OR THE COMPANY'S OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITIONS OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME BY THE COMPANY. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE, OTHER THAN ITS PRESIDENT, AND THEN ONLY WHEN IN WRITING AND SIGNED BY THE PRESIDENT, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING.

DATE: \_\_\_\_\_ Signature: \_\_\_\_\_

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**Applicant - DO NOT WRITE BELOW THIS LINE**

INTERVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

HIRED: YES  NO  POSITION: \_\_\_\_\_ DEPT. \_\_\_\_\_

SALARY/WAGE \_\_\_\_\_ DATE REPORTING TO WORK \_\_\_\_\_

APPROVED: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

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